

PRIVACY POLICY

Information obligations according to Art. 13 and 14 of the General Data Protection Regulation (GDPR)

Data protection is important to us! With this information we would like to inform you about the processing of your personal data ("data") as well as about your data protection claims and rights.

1 Who is the Controller and whom can you contact?

The Controller is the entity with which the respective underlying contract was concluded:

IKEA Möbелvertrieb OHG („IKEA“)

Legal entity: Offene Handelsgesellschaft [OG, general partnership]

Registered office: Shopping City Süd, Südring, 2334 Vösendorf

Company registration number: FN 316 s

Commercial court of registration: Landesgericht Wr. Neustadt

VAT ID number: ATU19420008

DVR number: 0672165; ARA license number: 4838

IKEA Austria GmbH

Legal entity: Gesellschaft mit beschränkter Haftung [limited liability company]

Registered office: Südring, 2334 Vösendorf

Company registration number: FN 235629 p

Commercial court of registration: Landesgericht Wr. Neustadt

VAT ID number: ATU57230302

IKEA Distribution Services Austria GmbH & Co OG
Legal entity: Gesellschaft mit beschränkter Haftung & Co Offene Gesellschaft
[limited liability company & general partnership]
Registered office: Terminalstraße 2, 4600 Wels
Commercial court of registration: 134416x
Commercial court of registration: Wels
VAT ID number: ATU38936700

If you have any questions or concerns regarding the processing of your data, or if you find an error on our website or in our app, contact us at:

IKEA Customer Service Austria
2334 Vösendorf-Süd

E-Mail: business.support.at@ikea.com
Tel.: 0800/081 100
Fax: 0800/081 900

Or use our contact form:

- [Your rights in the context of the processing of personal data](#)

2.1 Data processing

Processed data:	Name*, first name*, email address*, telephone number*, bank account information*, associated company, role
Purpose:	Access and deployment of the solution SAP Ariba. <ul style="list-style-type: none">• SAP Ariba is the central solution for purchasing and procurement at IKEA Austria GmbH, IKEA Möbelsverkauf OHG and IKEA Distribution Services Austria GmbH & Co. OG. SAP Ariba covers the entire process:• Supplier management: personal data is processed in the course of tenders and selection of suppliers. Contracts and supplier data are also managed.

- Creating and managing digital product and service catalogs
- Purchasing direct and indirect goods and services
- Creating and receiving purchase orders
- Managing and reconciling invoices with orders and goods receipts

Legal basis:

We process your data on basis of Art. 6 Para. 1 Lit. b GDPR

Retention:

We store your processed data for this purpose for a period of 12 years and then delete it.

We only process your data as long as it is required for the purposes for which we collected your data, we are legally obliged to do so or we have a corresponding overriding interest in processing it. For tax reasons, we are legally obliged to store contracts and related documents from the contractual relationship in accordance with Section 132 Bundesabgabenordnung (BAO) for a period of seven years (from the end of the year in which the business transaction took place - see also Section 212 Unternehmensgesetzbuch (UGB).

In order to achieve the intended purposes, it may in some cases be required to disclose your data to the following recipients:

Recipient	Purpose	Legal basis	Location of the recipient	Basis for transfer to a third country
SAP Svenska Aktiebolag	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Sweden	Inside the EU
IBM Svenska Aktiebolag	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Sweden	Inside and outside of EEA
Accenture Aktiebolag	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Sweden	Inside and outside of EEA

Microsoft Aktiebolag	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Sweden	Inside and outside of EEA
(IBM) ServiceNow Nederland B.V.	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Netherlands	Inside and outside of EEA
CapGemini Sverige Aktiebolag	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Sweden	Inside and outside of EEA
Ingka Business Service Center Sp. z o.o.	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	Poland	Inside the EU
IKEA US East, LLC	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	USA	Outside of EEA
Ingka Services LLP	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	India	Outside of EEA
IKEA (China) Investment Co. Ltd	Sub-processor	Contract (Article 6 Paragraph 1 Letter b GDPR):	China	Outside of EEA

2.2 Data processing regarding visits to the website, cookies, analysis services and marketing

Regarding the processed data, the purpose of processing, the legal basis and the duration in connection with cookies, please refer to the Cookie Policy: s1-eu.ariba.com/Buyer/legal/cookiestatement.

3 Are you obliged to provide data?

We have marked the necessary data that you must provide as mandatory fields with (*). The processing of data that is not marked, is neither legally nor contractually required and is not necessary for the performance of the contract. If you do not provide the required data, we will not be able to provide the service you are seeking.

4 Does automated decision-making including profiling take place?

No, we do not use automated decision-making according to Art. 22 GDPR to decide about the establishment of business relationships or other decisions that would significantly affect you in a similar way.

5 Your rights in connection with the processing of personal data

You can (i) request information from us as to whether and what personal data we have stored about you and receive copies of this data, (ii) request the correction, addition or deletion of your personal data that is incorrect or is not processed in accordance with the law, (iii) request that we restrict the processing of your personal data, (iv) object to the processing of your personal data under certain circumstances or withdraw your consent previously given for the processing, (v) request data that you have given us in a transferable format and (vi) lodge a complaint to the Austrian Data Protection Authority (www.dsb.gv.at).

To assert the above-mentioned rights, please contact us via [our contact form](#) or via sap.localsupport.at@ingka.ikea.com.

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